

# ALLENTOWN SCHOOL DISTRICT

SECTION: ADMINISTRATIVE  
EMPLOYEES

TITLE: PROFESSIONAL  
DEVELOPMENT

ADOPTED: 12/21/00

REVISED:

<p>1. Purpose</p> <p>2. Authority</p> <p>3. Guidelines</p> <p>SC 1144</p> <p>SC 1205.1 Title 22 Sec. 4.13, 49.17</p> <p>SC 1205.1</p>	<p style="text-align: center;">333. PROFESSIONAL DEVELOPMENT</p> <p>Continuing professional study and in-service training are prerequisites for professional development, enhancing an administrator’s ability to complete her/his responsibilities, and maintaining certification.</p> <p>The Board encourages all administrators to further their professional and personal advancement through graduate study, in-service training, and professional development activities.</p> <p><u>Graduate/Special Courses</u></p> <p>Only courses of study that are preapproved shall be eligible for reimbursement by the district or a change in compensation. Reimbursement for credits for approved graduate study or special courses shall be made in accordance with terms of the administrative compensation plan. Documentary evidence of satisfactory completion of all study programs shall be required.</p> <p><u>Professional Education Plan</u></p> <p>The Board shall appoint to the professional education committee parents and representatives of the community and local businesses. Representatives of administrators, teachers and educational specialists on the professional education committee shall be selected by their respective members.</p> <p>The Board shall approve a professional education plan that is designed to meet the educational needs of the district and its employees; specifies approved courses, programs, activities and learning experiences; and identifies approved providers. The Board shall approve the plan prior to submission for approval by the Pennsylvania Department of Education.</p>
---	--

