



Use of Facilities Rules and Regulations

1. A uniformed officer(s) is required for any event at which the principal deems an officer's presence is warranted. The sponsoring group shall be responsible for acquisition of and payment to the officer(s).
2. Buildings must be opened and closed ONLY by a regular employee of the District.
3. Failure to make required rental payment or submit required insurance shall void an application for use of the facilities.
4. Use of kitchen and equipment is subject to the supervision of a regular food service employee assigned by the Director of Food Services, and this person shall be paid by the organization renting the property.
5. Any organization which abuses its privileges shall have such privileges revoked.
6. Unauthorized persons must be discouraged from loitering on school grounds or in school buildings at all times.
7. Smoking and alcoholic beverages are positively prohibited in District buildings or on District property. Profane, obscene or indecent language is prohibited at all times.
8. Raffles, door prizes, chance or wheel games, or any other schemes of prizes or collections are not permitted within the buildings.
9. School District schools/buildings may not be used for partisan political purposes by anyone.
10. Property shall not be removed from school premises.
11. The operation of lights, stage scenery, scoreboards, projectors, public address systems and other school equipment shall be under the direction of any employee and/or operated by an employee of the School District. This person(s) shall be paid by the organization renting the property.
12. The District will determine custodial assignments when school facilities are in use.
13. Buildings and equipment must be left in a clean and orderly condition. Failure to do so will result in additional charges to return the building to a proper condition.