

ALLENTOWN SCHOOL DISTRICT

SECTION: PROPERTY

TITLE: FACILITIES PLANNING

ADOPTED: 8/27/98

REVISED:

701. FACILITIES PLANNING	
1. Purpose	Strategic planning is desirable and is required by State Board of Education regulations. Community involvement is an important part of such a process. Facilities planning is a primary component of long range planning.
2. Authority SC 1351	The Board shall maintain a continuing school census or in lieu thereof shall, between March first and September first of each year, cause to be made by the attendance officers, teachers, or other persons employed for this purpose, a careful, correct and accurate enumeration of all the children from birth to eighteen (18) years of age within the district.
SC 1351	Information gathered in the census shall include for each child the name and address of her/his parents or guardians, the name and location of the school in which the child is or could be assigned, the name and address of any employer of a child under 18, the child's name, date of birth, age, sex, nationality, address, and such other information as the Board may require to operate the district efficiently and fairly.
3. Delegation of Responsibility	In order to inform the Board of the future needs of the district, the Superintendent or her/his designee shall prepare a written description of existing physical facilities and shall annually report to the Board on number of resident pupils attending private school by grades; the enrollment by grades during the school year; estimate each spring the number of students who will be enrolled in the schools of the district in September of the year for which the estimate is made; and prepare student population projections and compare the actual population figures to the previously projected figures to detect for the benefit of the Board, any changes in population trends.
SC 701, 704	In planning for the enlargement or modification of its facilities, the Board shall consider not only the number of children whose educational needs must be met, but also the physical requirements of the program it deems best suited to meet those needs.
School Code 1351, 701, 704	

PA Code
Title 22
Sec. 5.203

Federal
Regulations
P.L. 94-142
45 CFR 84