

ALLENTOWN SCHOOL DISTRICT

SECTION: COMMUNITY

TITLE: COMMUNITY COLLEGE –
TUITION REIMBURSEMENT

ADOPTED: 1977

REVISED: 6/25/98
6/22/00

	<p style="text-align: center;">912.1. COMMUNITY COLLEGE – TUITION REIMBURSEMENT</p> <p>1. Purpose The purposes for this policy are to set forth the guidelines for tuition reimbursement at Lehigh Carbon Community College and to provide an appeal process for any student who is aggrieved by a decision concerning her/his sponsorship status.</p> <p>2. Authority As a sponsoring district of Lehigh Carbon Community College (LCCC), part of the district's budget is dedicated to the support of LCCC. Given this commitment, the district is entitled to establish reasonable rules regarding the sponsorship of its resident students at said college.</p> <p>3. Guidelines The district will accept an application for district payment from any resident to attend Lehigh Carbon Community College. The district will not accept an application for district payment from any resident to attend any other community college in the State of Pennsylvania. These guidelines shall apply:</p> <p>A. The student shall meet and comply with residence requirements established by this district. The approval is valid only as long as the candidate is a resident of this district.</p> <p>B. All transactions concerning the student, her/his program and financial contribution from the district shall be processed through LCCC.</p> <p><u>Residency Status as Related to Attendance as a Sponsored Student at LCCC</u></p> <p>A student attending LCCC shall be classified as a district resident for tuition reimbursement if s/he:</p> <p>A. Has resided within the Commonwealth of Pennsylvania for at least twelve (12) consecutive months immediately prior to registration as a sponsored student <u>AND</u></p>
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- B. Has resided within the Allentown School District for a continuous period of at least twelve (12) consecutive months immediately prior to registration as a sponsored student AND
- C. Has both a district and Commonwealth of Pennsylvania domicile AND
- D. Has paid all taxes levied by the district on its residents, including, but not limited to all Per Capita taxes. An individual desiring sponsored status shall have paid all of her/his Per Capita taxes prior to the end of the semester in which the Per Capita tax first became due. A student who because of her/his age, is not required to pay a Per Capita tax may qualify as a supported student if s/he meets all other requirements of this policy.

Proof of residency and the validation of the payment of all Per Capita tax due the Allentown School District shall be satisfied no later than the first ten (10) days, immediately following a semester, on which the district's Business Office is open.

Continuous residency in a district or districts which serve(s) as cosponsor(s) of LCCC shall be credited toward this district's residency requirement if:

1. Said residency of twelve (12) consecutive months immediately prior to registration as a sponsored student shall be uninterrupted AND
2. The district of former residence of the prospectively sponsored student agrees to offer the same privilege to current and potential students moving to that district from the Allentown School District.

A resident high school student taking a course(s) at LCCC, while enrolled in a mandated school program in a public or private school, shall not qualify for tuition support at LCCC, nor shall s/he be eligible for tuition support unless her/his equivalent class has graduated.

Determination of Domicile

Domicile is the place where one intends to and does in fact permanently reside. Because the determination of whether a student intends to reside indefinitely in the district and in Pennsylvania is necessarily subjective, documentary evidence

statements from disinterested persons and the presumptions set forth below will be considered:

1. A person attempting to establish domicile must be a citizen of the United States or must have indicated by formal action her/his intention to become a citizen of the United States or must have been admitted to the United States on an Immigrant Visa. A tourist, work, or student (non-Immigrant) visa is not proof of domiciliary intent.

Proof of alien status may be sufficient to meet this criteria; however, evidence of one's "green card" must be presented.

2. A married person is presumed to have the same domicile as her/his spouse; however, such a presumption may be rebutted by convincing evidence of an independent Pennsylvania and district domicile.

A Pennsylvania and district domiciliary who marries a nonresident shall continue to be classified as a Pennsylvania and district resident if s/he registers at LCCC within one (1) year of her/his marriage.

3. A minor is presumed to have the domicile of her/his parent(s) or guardian. The age of majority in Pennsylvania and in the district for establishing a domicile for tuition purposes is eighteen (18). However, a minor may prove emancipation and independent domicile through convincing evidence.

4. A United States government employee or a member of the armed forces who was domiciled in Pennsylvania and in the district immediately preceding entry into government service and who has continuously maintained Pennsylvania and the district as her/his residence, will be presumed to have a Pennsylvania and district domicile. Others in government service may, by convincing evidence, establish Pennsylvania and the district as their domicile.

5. A student receiving a scholarship or grant dependent upon domicile, from a state other than Pennsylvania or from a district other than Allentown School District, is not domiciled in Pennsylvania or in the district respectively.

The ownership of property, in and of itself, shall not establish a resident domicile.

Evidence of Domicile

Examples of factors which may provide convincing evidence include the following:

1. Lease or purchase of a permanent independent residence.
2. Payment of appropriate state and local taxes. Special attention should be given to payment of Pennsylvania taxes on income earned during periods of temporary absence from Pennsylvania and taxes levied by the district on its residents.
3. Transfer of bank accounts, stocks, automobile and other registered property to Pennsylvania and the district.
4. Current and valid Pennsylvania driver's license.
5. Written verification by the employer that the employee's permanent address is in Pennsylvania and the district.
6. Membership in Pennsylvania and district social, civic, political, athletic and religious organizations.
7. Registration to vote in Pennsylvania and the district.
8. Statement of intention to reside indefinitely in Pennsylvania and the district.
9. Statement from the parent(s) or guardian of a minor setting forth facts to establish the minor's financial independence and separate residence.

Each case will be decided on the basis of all facts submitted, with qualitative rather than quantitative emphasis. No given number of factors is required for domicile, since the determination in each case is one of the subjective intention of the student to reside indefinitely in Pennsylvania and the district.

Procedure for Reclassification

1. Within the sixty (60) calendar days immediately following notification of the rejection of residency status from LCCC, a student may challenge her/his residency classification by filing a written appeal for Residency Reclassification, Level I, with the Business Manager of the district. The Business Manager shall consider the appeal and render a decision within fifteen (15) calendar days following receipt of said appeal.

