



## 2016-2017 TEACHER INNOVATION GRANTS

# CALL FOR PROPOSALS

**PROPOSAL DEADLINE: FRIDAY, NOVEMBER 11, 2016**

### **MISSION STATEMENT**

The mission of the Allentown School District Foundation is to encourage, promote and support innovative educational experiences for students in the Allentown School District.

### **PURPOSE**

The Allentown School District Foundation is requesting proposals from teachers, guidance counselors or nurses in the Allentown School District for projects that provide innovation in learning. The purpose of this grant program is to enhance student learning and student interest in learning by providing educators an opportunity to exercise their passion for teaching, develop their ideas, partner with colleagues and connect with the wealth of knowledge, expertise and talent within ASD and the Allentown community. Projects should enhance the regular curriculum.

### **FUNDING**

Teacher Innovation Grant awards are up to \$1,000 each.

### **PROJECT PERIOD**

Awards will be announced after December 1, 2016. Funds must be spent by June 30, 2017. A final report to the Foundation is due June 30, 2017.

### **WHO MAY APPLY?**

All full-time Allentown School District teachers, coaches, guidance counselors, and nurses may apply.

### **EVALUATION CRITERIA**

To be considered for funding, a project must meet the following criteria:

- 1) Project must be innovative; it must enhance learning beyond the regular curriculum. Projects should integrate one or more of the following: new technologies, innovative teaching strategies or experiential learning
- 2) Project cannot be an activity that is typically supported by the building budget
- 3) Project must have the potential to be duplicated in order to reach a significant number of students
- 4) Project must take place during the 2016-2017 academic year: during, before or after school
- 5) Project must support the Standards Aligned System and the goals of the Allentown School District
- 6) Project must be approved by the Foundation's Board of Directors
- 7) Building Principals must sign the proposal cover sheet to show support for the project



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### GENERAL GUIDELINES AND PROJECT SCORING CRITERIA (100 points total)

Projects will be awarded based on score, school level (elementary, middle, high) and geographic location to achieve equal distribution of grant awards.

- 1) Objectives: What will students know or be able to do as a result of this project (20-point maximum)
- 2) Description of the educational methodology (20-point maximum)
  - Describe the activities planned to accomplish the objectives
  - Describe the benefits of the educational strategy
  - Describe the responsibilities of partners: Collaborations are encouraged among teachers, nurses, coaches, counselors, and ASD staff (facilities management, food services, security, secretarial, para-professionals, other) or parent and community representatives.
- 3) Innovation: The degree of creativity of a new idea and practice to enhance learning in the classroom (10-point maximum)
- 4) Target audience: Describe the student population and the number of students to participate (10-point maximum)
- 5) Timeline: Dates of project activities and tasks (10-point maximum)
- 6) Evaluation Plan (20-point maximum): Describe how each objective will be measured and how the data will be collected
- 7) Budget: Provide a budget and budget narrative that explains the use of funds (10-point maximum)

### **Allowable Costs**

**Materials/Supplies:** supplies directly related to the development or implementation of the educational activity

**Travel:** reimbursement of school bus (provide purpose and destination of trip, number of buses needed)

**Printing:** photocopying and other print materials associated with the program

**Guest presenter/speaker fees**

**Student fees:** costs associated with registration or admission fees

### **Non-Allowable Costs**

Teacher salary and fringe benefits

Routine classroom supplies



**2016-2017 TEACHER INNOVATION GRANT  
PROPOSAL COVER SHEET**

<b>Project Title</b>			
<b>Purpose of Project (1-2 sentences)</b>			
<b>BUDGET Request</b>			
<b>Name of LEAD APPLICANT</b>			
<b>Name of CO-APPLICANT(S)</b>			
<b>School</b>			
<b>Grade Level</b>			
<b>How many students will participate?</b>			
<b>Subject Area</b>			
<b>School Address</b>			
<b>City</b>		<b>ST</b>	<b>ZIP</b>
<b>Phone</b>			
<b>Email</b>			
<b>Signature of LEAD APPLICANT</b>		<b>DATE</b>	
<b>Signature of CO-APPLICANT</b>		<b>DATE</b>	
<b>Signature ASD/Community Partner (If Applicable)</b>		<b>DATE</b>	
<i>By signing here, the Building Principal supports this project.</i>			
<b>PRINCIPAL SIGNATURE</b>		<b>DATE</b>	



**2016-2017 TEACHER INNOVATION GRANT  
PROPOSAL SUBMISSION**

The proposal application must be received by the Allentown School District Foundation by **FRIDAY, NOVEMBER 11, 2016**.

The original signed application must include:

- Proposal Cover Sheet
- 1- to 3-page proposal narrative
- Budget and budget narrative (a brief explanation of use of funds).

Email your application package to [asdfoundation@allentownsd.org](mailto:asdfoundation@allentownsd.org) or send to ASD Foundation, Administration Building, via district mail.

Any questions? Please contact Susan Williams, Executive Director, at [williamssu@allentownsd.org](mailto:williamssu@allentownsd.org) or 484-765-4093.