

**Allentown School District
ASD Integrated Student Services/Alternative Education
REQUEST FOR PROPOSALS**

**ASD Integrated Student Supports/Alternative Education– REQUEST FOR PROPOSALS:
Timeline**

Thursday, July 20, 2018	RFP Released
Monday, August 6, 2018	Proposals Received
Monday, August 6, 2018 3 P.M.	Opening and Review of Proposals
Thursday, August 9, 2018	ASD School Board Education Committee Review of Proposed Integrated Student Services Provider Contract
Thursday, August 23, 2018	ASD School Board Final Approval of Proposed Integrated Student Services Provider Contract

**ASD Integrated Student Supports/Alternative Education – REQUEST FOR PROPOSALS:
PROPOSAL REVIEW CHECKLIST**

POINTS EARNED	POINTS ALLOWED	EVALUATION CRITERIA
	(25)	Provider Qualifications
	(25)	Proposed Grant Alternative Education Support Services, Student Case Management and Behavioral Health Services focusing on Restorative Practices
	(25)	Career Based Services for eligible students
	(15)	References
	(10)	Proposed Cost

BACKGROUND:

Closing educational achievement gaps is central to improving social mobility and increasing opportunity. As such, the education field continues to test a variety of approaches to promoting academic success, especially for disadvantaged students. Integrated student supports (ISS) is one promising approach taking hold in communities across the country, often in tandem with education reforms that focus on teacher quality and curricular improvements. As an urban system, the Allentown School District seeks to promote students' academic success by developing or securing and coordinating supports that target academic and non-academic barriers to achievement. These resources can range from traditional tutoring and mentoring to provision of a broader set of supports, such as linking students to physical and mental health care and connecting their families to parent education, family counseling, food banks, or employment assistance.

REQUEST FOR SERVICES:

The Allentown School District is seeking an organization interested in delivering

School Based Coordination of student services including alternative education support services and case management during the 2018 - 2019 school year/s. In addition, these services should include an evidence-based model of Integrated Student Supports (ISS) which has proven results to increase graduation rates and decrease dropout rates. This evidence-based approach, should be adapted to meet each schools' communities' unique needs, as the basis for success. Included in the model should be an annual needs assessment, creation of a school support plan, implementation of services, ability to adjust and monitor, and an end of year evaluation. Such services will be provided at designated schools determined by administration. The coordination of services provided in the school and community will be directed to meet the students' educational, social and behavioral needs of identified students for the term of the grant, which would incorporate the following elements:

ALTERNATIVE EDUCATION SUPPORT SERVICES:

(All services will be provided in collaboration with the ASD & will abide by the PDE Alternative Education Guidelines. Services will be provided at the William Penn Building unless redirected by ASD Administration)

1. Provide supportive services to students enrolled in ASD Alternative Education Programs
2. Conduct student intake & development of individualized student plans
3. Provide intensive case management to all students (To include social, emotional, behavioral, academic, attendance and transition support)
4. Plan and deliver individual and group sessions
5. Assist with delivery of behavior modification program
6. Coordinate referrals to out of school services, as needed
7. Coordinate school wide events (to include community service projects, family engagement and community outreach)
8. Provide career based services to eligible students
9. Assist with coordination, implementation and operation of summer school for alternative education students

ESSENTIAL REQUIREMENTS:

- While the ISS model varies across providers, several characteristics are required in the model developed for the Allentown School District:
- ISS staff must conduct needs assessments, develop or locate needed supports in the community, and work with providers to coordinate those supports so that students receive a set of mutually reinforcing supports tailored to their individual needs;
- Supports must address both academic and non-academic barriers to student success; these can include supports to a student's family;
- Programming would serve at a minimum of 150 students in the William Penn building;
- ISS program seeks close partnerships with school leadership and staff to enhance program effectiveness, so ISS staff are based in schools;
- ISS staff are data-driven and will develop tools to track student needs and outcomes over time for the students they serve.

RESPONSE GUIDELINES:

In submitting your proposal, please address the following components as part of your response:

1. Qualifications of your organization relative to staffing, provision of necessary resources and history of demonstrated competence in delivery of specified services.
2. Three client references
3. Description of all support services to be delivered to the Allentown School District. Include unique aspects of your service delivery designed to meet the specific needs of the Allentown School District.
4. Proposed timeline
5. Detailed cost proposal comprised of personnel, fringe benefit, operating, and indirect expense elements.

EVALUATION PROCESS:

The final selection among responding organizations will be based on analysis of the organization's ability to provide the Allentown School District with the highest quality of supportive services to students enrolled in ASD Alternative Education programs, case management services, and career based services for eligible students.

Allentown School District reserves the right to reject any and all proposals, to negotiate changes in the scope of work of services to be provided to request new proposals and select consultants for additional work. In addition, Allentown School District reserves the right to waive any irregularities in proposals and to make all decisions in the best interest of the Allentown School District.

The Allentown School District declares itself to be an equal rights and opportunity agency. As an equal rights and opportunity agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex, marital status, or other non-relevant handicaps and disabilities as defined by law.

Any questions regarding this RFP should be directed to:

Lucretia N. Brown, Ph.D.

Assistant Superintendent of Equity & Accountability

Allentown School District

31 South Penn Street

Allentown, PA 18105

484.765.4109

brownl@allentownsd.org

Proposals are due no later than Monday, August 6, 2018, 3:00 PM EDT and should be submitted by mail or hand delivered to:

Allentown School District

31 South Penn Street

Allentown, PA 18105

Attention: Lucretia N. Brown, Ph.D.

Assistant Superintendent of Equity & Accountability