

MAINTENANCE MECHANIC

Primary Assignment: Groundskeeper

Reports To: Director of Facilities Services or his/her assistant

General Responsibilities: Performs duties in all areas of groundskeeping and maintains Allentown School District grounds in first class order to insure a safe and pleasant environment.

Qualifications:

1. Applicant must possess and maintain a valid Pennsylvania driver's license.
2. Applicant must be able to demonstrate the ability to perform minor maintenance and preventive maintenance functions.
3. Applicant must be able to demonstrate the ability to perform groundskeeping procedures such as but not limited to: lawn maintenance, tree and shrub maintenance, preparation of athletic fields, snow plowing, etc.
4. Applicant must be able to demonstrate the ability to perform basic cleaning procedures such as, but not limited to, rest room, shower room, and locker room cleaning and disinfecting.
5. Applicant must be able to demonstrate the ability to operate snowplows, tractors, chippers, etc.
6. Alternatives to the above, which the School Board may deem acceptable.

Performance:

1. Maintains the cleanliness of stadium structures and all district grounds in all respects.
2. Maintains athletic play surfaces to ensure a safe, competitive environment for participants.
3. Handles minor repairs within his resources.

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Performance (continued)

4. Carries out preventive maintenance and assists School District tradesmen in maintaining equipment.
5. Shall be subject to call-out in the event of an emergency, and must be available to work evenings, weekends, and holidays, as Stadium events occur.
- 6 Operates District motor vehicles in a safe manner and in accordance with state laws at all times.
7. Performs other duties as assigned by the Director of Facilities Services or his/her assistant.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is regularly required to use hands to finger, handle, or feel; reach with hands and arms and talk or hear. The employee is frequently required to stand; walk; climb or balance and stoop, kneel, crouch, or crawl. The employee must regularly lift and/or move up to 25 pounds, frequently lift and/or move up to 50 pounds, and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is regularly exposed to moving mechanical parts and outside weather conditions, to include hot/humid, wind/cold, and/or wet conditions (including rain, freezing rain, sleet or snow). The noise level in the work environment is usually moderate.

Reviewed and read by: _____ Date: _____
Individual serving in this position